**Thursday 22nd July 2021 at 7.30pm in Common House, Toiora High Street Cohousing**

**Chair and Notetaker**: Sara Ferrira & Marianne Quinn

**Present:**

**Apologies**:  Anne Thomson;

**Appreciations**

**Minute of record:** an induction workshop was held on 20th July 2021 **etc**

**BCG report (** Min, Rainer, Maria, Donald).

**Admin group update** (Gay et al) see attached. Minute to follow?

– Companies office updated as required?

**Project management report (** Juan and Anthony**) -**

i)Efforts to fix the container/laundry/sauna electricity supply: Anthony advises that after a couple of visits from Aotea, the unreliable power supply to the container and laundry was blamed on a cable fault. A solution has been found that reduces the cable capacity without limiting use of the laundry, sauna, or things to come in the future such as a bike shed and spa.

No digging was required but the circuit breaker in the cabinet by the car park was replaced because it was looking tired after having been repeatedly tripped. Hopefully, no further issues for the laundry users!

**Outreach group – update re formal opening etc –** Anthony advises thata report will come once the group has met.

**Washing machine charges:**  Min

***Items held over from last meeting*:**

***i)Update on proposal Conciliation Team*** *(Sander) – attached to the agenda 8th July*

***ii)Signs****: update from Outreach group*

***iii) Checks for window leaks or any other window issues*** *( Catherine / Project Managers)*

**New business:**