

MEETING MINUTES

UCOL Meeting Thursday 25 July 2019 (7:30pm)
Centre for Sustainability seminar room - 563 Castle st.

Chair: Sander Zwanenburg
Notes: Maria Callau

Apologies:

Rainer Beneke, Juan Puricelli, Catherine Spencer, Susan Jack, Claire Loftus, Miriam Frances, Donald Shand, James and Jess Ross, Rosemarie Smith and Maurice, Pauline Taylor.

Present:

Warren Hurley, Karen Or, Min Yu-min, Liz Mitchell, Sue Taylor, Frances Ross, Sandy Ross, Tim Ross, Alex King, Anne Thompson, Gay Buckingham, Jan, Marianne Quinn, Sander Zwanenburg, Maria Callau, Sara Ferreira (late).

MINUTE 1.

We appoint Sandy, Dennis, Susan and Anne as members of the Legal liaison Group.
All green

1. Appreciations

Appreciations for the generosity of the Centre of Sustainability and fo Sander for organizing access.
Thanks to for Maria organizing the site visit last week.
We introduce ourselves to Warren which is here to stay after a few trips down to Dunedin.
We thank Rainer for creating the whatsapp group. (and then disappearing!?)

2. Legal group – who's in it and what will it do?

Group suggested: Anne, Sandy, Dennis, Susan.
Anne wrote to Catherine to see if she was interested.
Anne has been in touch with our lawyers, there is meeting scheduled for Tuesday the 6th of August.
One of the questions for the meeting is: how to transfer houses from existing owners to new owners.
Alex was been invited to this meeting as he has a few ideas.
Another thing to talk is about our budget (lawyers) and how we can work with our budget.
We need to receive clear invoices with description of time/tasks worked on.
Anne sent info from Kiwibank lawyers and asked him for his comments.
Meeting on the 6th/August with lawyers.

MINUTE 1:

We appoint Sandy, Dennis, Susan and Anne as members of the Legal liaison Group.
All green

Scope of responsibilities will be discuss in due course.

3. Legal advice for private agreements between new/existing owners (Liz)

Liz explains that her lawyer suggested that it would be easier to have a private arrangement between new owners / owners leaving.
Maria will ask Stefan if Steven Edge (kiwibank) can meet 3pm or at 12:30 on the 1rs August when he visits Dunedin with other group members (to discuss change of ownership options).

4. Organising our meetings (Jan)

Suggesting order of items for the agenda in two groups:
a) priority items to the top (things that need to be addressed asap).

b) the rest of the items to be ordered in terms of: new things first, old things last.

5. Workshop attendance and venue (coming Saturday 3-7pm)

Leading into the body corp rules (small rules). Jan, Gay and Min.

This room has been booked for the workshop.

No pot lock after, afternoon tea only.

Next workshop: Saturday the 24th.

6. Future workshop days (Gay)

Better to have a day that is more consistent. Saturdays or Sundays?

We'll keep the Saturday for August (as we have members coming from Auckland).

From September onwards, we will meet on the last Sunday of every month (TBC).

September: Sunday 22nd 3pm.

October: Sunday 27nd 3pm

November: Sunday 24nd 3pm

7. Woodburner in common house

Maria to confirm to Stefan/SW the installation of the woodburner & flue as variation.

We need this sooner than expected as they are progressing with this area sooner than expected.

8. Energy Monitoring - University of Otago (Michael Jack – Energy Studies/ monitoring thermal and energy behaviour) (Juan/Tim/Maria)

Proposal to monitor energy/behaviour.

In general the group seems happy with exploring this further.

9. Budget Control Group (Min/Maria/Alex) Reports attached

We have spent 60.2% of our contingency for SW contract (Original Contingency of 500K).

We have spent 17.7% of our contingency for consultants and others (Original Contingency of 332K).

Contingency report attached.

List of payments approved for this month attached.

10. PCG report (Alex/Maria/Frances) Reports attached

Report discussed and attached.

Note: Slab has been poured for most of Alva st. this week.

11. Sign on site (Anne)

Ehaus requested to put the sign up.

Anne asked him that we wanted our sign up at the same time.

We will put a sticker on top of the old SIPs suppliers.

They will put the signs up on high st scaffolding.

12. PR/Media (Sander)

Sander found that there are a lot of channels with bits of information about the project: our website, twitter, facebook, ehaus website, their facebook, etc.

Ideas: to have one platform that will act as a hub for all this information.

Min feel that we can only control our website/facebook. We can't control the rest.

Gay reminds us that Ehaus is keen to cooperate with us.

Highlight: Before we were trying to sell our houses... now we are building, these are other type of news.

How much do we want to share about our private lives?

NZ Cohousing website we are still shown as we are buying a site, we can't see any updated information in their site. It looks like it is not a very active...

Sander has been trying to share some updates from Ehaus.

Summary:

Gay is in charge of the trademe add. The add has been removed now as we don't need to sell any more unit.
Anne and Sander have been adding things to facebook.
Tim is in charge of Twitter.

We feel we need a group dedicated to publicity.

Alex, Sander, Gay have offered to meet and discuss needs, ways forward in terms of publicity/articles, etc.
It would be good to have an ongoing group that then is also dedicated to the ongoing selling of the house.
Jan will work on "irregular" newsletter with updates on progress and emails to the wider community/friends of the cohousing;

Suggested for this **Media Group**: Sander, Gay, Sara, Claire (?), Alex, Dennis (?), Tim. Jan contributor to irregular newsletters.

13. Gardening Group (Marianne)

We are approaching to a stage where we can start working on planning.
Suggestions to create a whatsapp group for gardening/pictures/plants. Sharing and learning about plants.

Suggested for **Gardening Group**: Marianne, Frances, Gay, Maria, Camila, Liz, Min, Rosemary, Sara (?).

14. Neighbours proposals (Rosemarie & Maurice)

Will be presented at next meeting.

15. Kiwibank - Stephan Edge visit in August (Maria)

Stephan edge will visit Dunedin on the 1st of August at 10:30 on site.
Maria will follow up and see if he could be available at either 12:30 or 3pm to meet with others to discuss change of ownership.

16. Open Forum

Reminders:

- a site visit has been scheduled for Friday 26 July, 12:30pm.
- a workshop has been scheduled for Saturday 27 July, 3pm.

August Chair and Note taker:

Dennis Shen Han Chan
Catherine Spencer

Meeting finished at 9pm.