

PCG meeting notes for 19 November, 2019

Present: Stefan, Maria, Tim, Alex, Catherine, Rainer, Frances

1. Health & Safety: No incidents this month.
2. Requests for Information (RFIs)
 - The tent will be gone by the end of November
 - Fire Alarm alterations: There seemed to be a difference between the draft fire report and what was tendered for. Aotea and Fire Engineer (Fire Design solutions – Nimish Deo) have had discussions. Tim to follow up. Increase in cost likely to need group approval.
 - Trenching for fibre and electrical. Moving the main switchboard to the wall of the workshop would cost \$69,000. We considered a number of other options for siting it but we need to know the levels of emissions from right beside the switchboard and what happens as one moves 1m, 2m, 3m etc further away. Tim will get this information and pass on to PCG.
 - Additional intumescent paint. The tender allowed for this paint to a certain area but a larger area needs to be covered. We must do this even though it is a big number, \$33,000. Will need group approval.
3. Programme
 - We approved 2 working days of Extensions of Time.
 - Progress of the build has been excellent. Roof on Alva Street likely by Easter, 2020 (10 April). By then we will get a much firmer estimate of completion date of build but it could well be September/October rather than November. Of course, once the build is complete, Code Compliance still needs to be issued and unit titling completed.
4. Discussions are still going on with Fluent over the easement. The surveyors are currently at the site to determine the exact line of the corner boundary on Montpellier Street and they could be very useful in determining levels re the easement. Stefan will follow this up.
5. Stephen Edge of Kiwibank plans to visit the site on 28th Nov at 10.30. Catherine and Rainer will meet with him. Stefan and Maria will email him re progress.
6. We need to check our Contracts Works insurance with Tina as it is likely to expire before the end of the build.
7. Rainer will arrange a roof shout (subsequently arranged for Fri. 29 November at 10 am. Rainer to organise coffee cart and let workers know. Frances to arrange savouries and cake to be brought at 9.30)
8. Site visits will be arranged for the week beginning 9 December.

9. We need to provide choices for the colours at the back of the stairwells on High Street. Maria to look at options before Christmas.
10. Maria will be away for an extended time in January. Rainer to take over her role during that time – be contact person for Stefan and check January claims.
11. Rainer has been looking at a wool carpet option (up till now we thought we could only have synthetic as wool cost prohibitive). Maria suggested any change be a simple

A – status quo

B – one wool range option

If people chose B they would pay the more expensive rate and it would go through as a single variation.

Rainer to bring this to group.