**UCOL Meeting Thursday 23rd January 2020, 7.30pm**

Centre for Sustainability seminar room, 563 Castle St.

**Chair**: Sara                                                                   **Note-taker**: Frances

**Apologies**: Gay, Dennis & Adelyn, Anthony and Anna, Jan, Maria, Juan, James, Jess, Susan, Rosemarie, Maurice, Geoff, Anne, Warren

**Present:** Frances, Sara, Sandy, Catherine, Alex, Anne, Liz, Pauline, Sue, Donald, Miriam, Tim, Rainer, Marianne, Michael, Roz, Min,

**Round of Appreciations**

Sander’s Dad’s video on facebook, for summer, progress on site, Christmas hamper remains from S & W (brought by Anne)

**Agenda Items:**

1. **PCG Site Report/ Updates**

Walls facing the common area will be white but recessed stair well walls coloured. Tim has asked for actual samples in order to decide on the ‘red’ outer facing walls. He has also been looking at other buildings.

Window seats and cupboards – these will be built in the workshop. If we wanted someone else to do them, we would have to wait for the completion of the building.

1. **BCG Report/ Updates**

No report from the BCG. Anne – the Directors are in a difficult position as they need BCG input before they pay the 5 or 6 invoices due in the next few days. Holidays and Nicola’s absence have slowed things down. BCG members to talk to Directors at the end of the meeting.

1. **Heritage Fence Funding (Rosemarie/ Warren)**

Neither Warren nor Rosemarie available to report

1. **D-unit internal stair case handrail (Rainer)**

The PCG recommends that the hand rail of the D-units be moved to the inside of the stairs, which is more appropriate to a stair case that turns back on itself (180 deg).

Rainer: this only applies to the D units. The stairs only have a rail on one side. At present it is set to be on the outside. Rainer has suggested it be changed to the inside as people tend to walk on the inside. Miriam & Donald and Min agree.

**Minute of record**

Four of the D unit holders accept the recommendation to put the hand rail on the inside of the internal stairs. Rainer will send emails to the other D unit holders.

1. **Common House Kitchen (Roz)**

Roz does not think it practical to purchase items or develop this further until we know the size of our contingency. Much appreciation expressed for Roz’s work on this. Anne asked if it would be helpful for people to indicate what they already have to donate to the kitchen. Catherine asked if the early floor plan is still circulating. Tim said that it informed the drawings that we now have.

Frances wondered if a steriliser would be much quicker. Tim pointed out that Earthsong had a steriliser and it seemed to work very well. Liz has a lot of experience of these and confirms their speed and practicability.

Marianne says it is helpful to have prices from Roz, who says we would be able to get things much more cheaply.

We shall also price collapsible tables.

1. **Body Corp Rules Discussion (Min)**

Originally the plan was for us to meet this Saturday but Claire has been delayed with her process and the document is not quite ready. She also wants to run it past a lawyer friend. Min would like to postpone it to the 1st or the 2nd of February and will email those interested to find a suitable date.

Catherine is a bit concerned that the document be shown to a lawyer who may not be familiar with cohousing. Min says that any comments from the lawyer will be put into the comments section beneath the main text.

**Open forum**

1. Sandy invited any interested to join him in clearing behind the common House. Rainer will find out when we could get access to the car park (once it is asphalted) as this will make the process much easier. As soon as we can do this, we shall organise a Saturday morning working bee.
2. Anne said that we have been waiting to repay Rachel’s loan. She now has her money and we are just working on the interest to ensure this is correct and takes into account resident withholding tax. This will be completed very soon.

Catherine asks that we send a thank you card to Rachel for her commitment to the project. Anne and Frances will organise a card to be brought to the next meeting.

1. Liz is still working on completing her financial arrangement with Geoff and Anne but has been held up by tardy lawyers. She also hopes to complete it very soon.
2. Sara has received feedback from cohousers on the prices of fridges and freezers from F & P as they are not as attractive as the other whiteware. Should we allow people to purchase their own fridges and freezers? Rainer thinks that if we have 9 or 10 buyers it may still be worth buying through F & P as when we buy, we may not have access to very low prices. We are likely to have to pay for the items about a month before we move in.
3. Anne is a bit worried about very warm weather and passiv haus but is assured that she will be very comfortable.
4. Chair and notetakers for February: 13 Feb Alex and Marianne

27 Feb Alex and Sandy

Meeting closed at 8.30