

Hello everyone

On Thursday night I undertook to coordinate our 'settling-in' work groups. I'm unsure what form the 'coordination' should take: we could do it on a spreadsheet but it's easy for a spreadsheet to become sort of formal and removed from discussion and, as Alex said, it's getting the groups into action that's urgent. So I'm:

- sending out this list of the tasks, *with*
- names of people I remember as having previously offered under each task title, *and*
- invite people to email me during the week, either reminding me if they have previously offered to join a group, or volunteering for a task group which takes their fancy – and if they are so inclined, offering to initiate that group's formation, *including*
- any pertinent comments, *or*
- suggestions of additional teams, *then*
- next weekend I'll send around the list
 - with proffered names under each group heading,
 - indicating the person(s) prepared to initiate formation of that task group,
 - any pertinent comments.

I do not see these continuing as the formal work groups of Warren's Toiora Membership Agreement, but people putting up their hand to get us in and settled while minimising stress over the first month or so.

Here's the list I made up, if you can think of other tasks, let me know and I'll send an amended list around.

Commonhouse kitchen – *contributions, kitchen ware (including saucepans etc, bakeware, china),*

Names: ?Frances, ?Anna, Gay,

Commonhouse kitchen & Snug area – *contributions, furniture and furnishings, games, musical instruments*

Names: ?Anna, Jessica

Commonhouse organisation of meals, cooking, etc, (for the first month this may only be organising potluck or bring-your-own-takeaways and cleaning up afterwards).

Names:

Laundry & Bikeshed (*how many irons? driers? buckets? do we need? Bike storage system*) –

Names:

Guest rooms – (*beds, linen, dressers,*)

Names:

Garden (*paths, paved areas, but also pots, fences, hedges, tools, play equipment, seats,*) –

Names:

Conciliation Team –

Names: Kristin, Anne, Sander, Donald, Gay

Workshop – (*fittings, storage & equipment (oh whew, that's a biggie!)*)

Names:

Stuff for sale/swap/garage sale after we get access–

Names: Juan

Stuff for sale/swap/before we get access (*stuff we want gone now! maybe a spreadsheet?*)

Names:

Communication – (coordinating use of WhatsApp, Ucolchat, Ucolshareholders other in the meantime)

Names:

Money things (bound to be something) –

Names:

For reference sake, here is the material from the draft Toiora Cohousing Agreement

Work Groups can make recommendations, ask for funds, or request a ruling from the Group.

The Group <i>(Provisionally known as Toiora Cohousing Group)</i>	Purpose: Oversee our community's direction and decision-making.	Roles: Considers subcommittee recommendations. Resolves variances between subcommittees. Instructs Body Corporate to take action where necessary. Advises Body Corporate to take action where desired. Can levy households or individuals or owners for non-Body Corporate expenses. Membership enquiries and induction. External liaison e.g. DCC, media.
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Work Groups

It is anticipated that **Work Groups** will have the authority and autonomy to decide and act on the myriad smaller decisions that will encompass living in our cohousing community.

Members and residents of any age can attend and contribute to any Work Group.

All **Work Groups** use the agreed Group Decision-Making Process.

Work Groups can make recommendations, ask for funds, or request a ruling from the Group.

Work Group	Purview	Typical issues	Suggested members
Shared Meals	All group meals.	Kitchen rosters. Food suppliers. Kitchen equipment. Bulk & staple supplies.	Keen cooks. Those with special diets. Anyone who eats! As agreed by roster.
Landscape & Garden	Outdoor common areas.	Planting – vegetable and amenity. Fruit and vegetable harvesting. Pathways. Fences and benches. Bike storage. Compost & worm farms.	Keen gardeners. A rep from the Shared Meals subcommittee re vegetable garden. Cyclists. Worm wranglers. Historic fence and Archway supporters.
Commonhouse and Social	All use of the Commonhouse. Community social events.	Social events: birthday parties, seasonal events, special and family events. Booking visitor accommodation. Cleaning roster.	Anyone. Residents of M1, M2, M3. Youth residents.
Maintenance & Development	Upkeep of common property. Threats to physical property. Additions or improvements to common areas.	Maintenance issues that arise. Rubbish handling. Security. Long-term planning. Advises Body Corporate on maintenance matters.	Anyone. Anyone with property experience.
Conciliator Team (See Appendix C.)	Helping to resolve personal differences.	Any interpersonal issues within our community that need assistance.	Chosen by members.
Workshop	Activity within workshop.	Equipment purchase or maintenance. Making stuff / creative pursuits.	Anyone.
Finance and administration	All administrative matters.	Oversees budgets. Oversees reimbursements and	Anyone. Everyone.

	<p>Works closely with Body Corporate.</p>	<p>payments for community expenses.</p> <p>Administers utility metering and payments.</p> <p>Member & emergency contact register.</p> <p>Filing of community records.</p> <p>Oversees collection of Body Corporate payments.</p>	
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